

## **Glossary of Terms**

### **A**

#### **Activate Conditional Order**

A user can enter an order with an attached condition (e.g. may go on pass once am labs are drawn) and the order will be placed with a status "available for activation". Once the condition is met, the user has the ability to "activate" the order. When a condition placed on an order when it was submitted has been met, the order is processed using this function.

#### **Add Parameter**

This function is used to add additional observations or sets of observations to a flowsheet

#### **ADT**

Admission, Discharge and Transfer

### **B**

#### **BSA**

Body surface area

### **C**

#### **Complete Order**

A user can complete an order once it has been done. The complete option should normally be used for request orders that have results or actions recorded in locations other than CRIS (e.g. consult orders when the consult has been written). Labs, radiology studies, and other orders that receive results from ancillary systems should never be manually completed, as results cannot be reported against such orders.

#### **Conditional Order**

A user can enter an order (e.g. Glucose, Serum level) with an attached condition (e.g. Draw 30 minutes after the completion of insulin infusion) and the order will be placed with a status "available for activation".

**CPOE**

Computerized Prescriber Order Entry

**CPRI**

Computer-based Patient Record Institute. Their website is [cpri-host.org](http://cpri-host.org)

**CPT**

Current Procedural Terminology

**CRIS**

Clinical Research Information System.

**D****DICOM**

Digital Imaging and Communications in Medicine (standards organization)

**Discontinue/Cancel Order**

Allows a user to discontinue one or more orders that were appropriate for a time, but no longer are. Also allows a user to cancel orders that were entered in error.

**E****Eclipsys**

Vendor of Sunrise™ Clinical Manager (SCM) which is the CRIS application

**F****Flowsheet**

Flowsheets are used to record assessments or observations performed on an ongoing basis.

**G****GUI**

Graphical user interface. The GUI allows the user to interact with the associated software program and generally consists of pictorial components such as icons, menus, toolbars, etc.

***H*****HIMSS**

Healthcare Information and Management Systems Society. Their web site is [www.himss.org](http://www.himss.org)

**HIPAA**

Health Insurance Portability and Accountability Act

**HIS**

Hospital Information System

**HL-7**

Health Level Seven (standards organization). Their web site is [www.hl7.org](http://www.hl7.org)

**Hold Order**

Physicians can enter orders in advance of the patient's admission or outpatient visit. These orders are entered in the "Future Outpt/Pre-Admit" session type and are on hold in CRIS. The orders must be released when the patient is admitted or arrives in the outpatient setting. The orders then become active.

***I*****ICD**

International Classification of Disease

**ITIWG**

Information Technology Infrastructure Working Group

***J*****JRP**

Joint Requirement Planning

**L****LIS**

Laboratory Information System

**LTD**

Live Test Demonstration

**M****Mark as Done**

Items on the worklist are “marked as done” by the user when the medication is administered, the patient has returned from pass or is discharged and/or the patient has been transferred. This marks the task as performed. This is in contrast to item status updated to “performed” or “results received” by an interface message, such as lab test.

**MIS**

Medical Information System

**Modify Order**

This function is used to add dispensing information to an order. No other modifications are allowed in the system. Users should discontinue and reorder as needed.

**Modify Row Label**

| This function is used to add a label to an observation row in a flowsheet.

**MSHISM**

Maryland Society of Healthcare Information Systems Management (Maryland chapter of HIMSS). Their website is [www.mshism.org](http://www.mshism.org)

**N****NCA-HIMSS**

National Capital Area HIMSS chapter. Their website is [www.himss-nca.org](http://www.himss-nca.org)

**O****Organizational Process**

One of a set of named standard processes identified by the Clinical Center or Institute organization.

**P****PACS**

Picture Archiving & Communication System

**PAM**

Project Advisory Meeting

**PMT**

Project Management Team

**Process**

Defined sequence of activities performed by people or organizations acting in defined roles to achieve a specified end goal, service, or product.

**Process Change Options**

In the CRIS Core Process Integration Methodology, change decisions are arrived at only after involving stakeholders in a discussion of possible ways of resolving a group of process issues. This serves several purposes:

- The user view of the issue is usually the most accurate from the standpoint of understanding difficulties in changing work practices
- Users are in the best position to create minimum impact solutions when change is inevitable
- Building on concepts which users have helped to develop improves the likelihood that changes will be accepted

**Process Issue**

Situation that results from implementing some aspect of CRIS Core functionality requiring a change to a work practice (process change).

**Process Issue Resolution**

Identifying and taking the necessary steps to ensure that changes in work practices necessitated by implementing CRIS functionality are accomplished with minimum risk to organizational effectiveness. Resolution steps may include obtaining approval of appropriate governance bodies, developing training in new work practices, communicating change expectations to affected groups, developing on-line assistance tools, revising standard policies and procedures, and briefing managers and users. In some cases, resolution may involve changing previous design decisions to accommodate operating practices for reasons of patient safety, regulatory compliance, or operational efficiency.

**R****Release Hold Orders**

Physicians can enter orders in advance of the patient's admission or outpatient visit. These orders are entered in the "Future Outpt/Pre-Admit" session type and are on hold in CRIS. The orders must be "released" when the patient is admitted or arrives in the outpatient setting. The orders then become active.

**Reorder**

Allows for renewal/reorder of existing order with existing requestor or new requestor and ability to modify order parameters at this time, if necessary.

**RIS**

Radiology Information System

**S****Session Type**

There are three session type to enter orders: Today Outpt/ Current Inpt, Future Outpt/ Pre-Admit, and Take Home Medication.

1. Today Outpt/ Current Inpt: Most orders are entered in this session type. It is used to enter active orders on patients physically at the hospital as an inpatient or an outpatient.
2. Future Outpt/ Pre-Admit – Used to enter orders that will be activated in the future. These orders must be manually released,
  - After the patient is admitted to the hospital (status changed in CRIS to inpatient) or,
  - After the patient is discharged from the hospital (status changed in CRIS to outpatient).

3. Take Home Medication- Used to enter take home medication orders only. This order will remain active across both inpatient and outpatient visits.

**Signing Orders**

Prescriber signs new orders entered on his/her behalf.

**Structured Notes**

Structured notes are used to record assessments or observations that are performed on a less frequent basis.

**Suspend Order**

Removes the orders from active status due to status change of patient (e.g. an active order that should be stopped when the patient goes on pass). An example would be all orders for a patient may be suspended while the patient is in OR, and later unsuspended when the patient returns to the nursing unit.